



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
SPECIAL CALLED WORK SESSION  
FY2025 OPERATING AND CAPITAL BUDGETS  
FY 2025-2029 CAPITAL IMPROVEMENT PLAN  
THURSDAY, APRIL 18, 2024 – 8:00 AM**

**ELECTED OFFICIALS PRESENT:**

David Eady – Mayor  
George Holt – Councilmember  
Laura McCanless – Councilmember  
Erik Oliver – Councilmember  
Jim Windham – Councilmember

**APPOINTED/STAFF PRESENT:**

Marcia Brooks – City Clerk/Treasurer  
Bill Andrew – City Manager  
Mark Anglin – Police Chief

**ELECTED OFFICIALS NOT PRESENT:**

Mike Ready – Councilmember  
Jeff Wearing – Councilmember

**OTHERS PRESENT:** None.

**Agenda** (Attachment A)

1. The meeting was called to order by the Honorable David S. Eady, Mayor.
2. **FY 2025 Capital Budget and FY 2025-2029 CIP** (Attachment B)
  1. Leave wayfinding plan in FY 2025. Bill Andrew will contact Atkins about having an audit conducted of current signs using these funds.
  2. Finance software – Marcia Brooks will find out how much of this project will be invoiced in FY 2024 to determine how much to put in FY 2025.
  3. A/V Upgrade – goal is to get to a standard list of requirements to use in a RFP.
  4. Trail design – probably only design and engineering in FY 2025.
  5. Nature trails and Coke Street trail pushed out to future years.
  6. Delete lawnmowers – no justification.

7. Asbury Street Park – Bill Andrew will contact Atkins about a task order to work on a plan to replace the turf. Jim Windham suggested asking Newton County to help pay for this cost.
8. Delete E. Soule Street full depth reclamation.
9. Need to add consultation and design costs to Whatcoat Street line item (per George Holt). Jim Windham requested a full list of all costs for projects because the funds come from multiple sources. Erik Oliver suggested moving the Whatcoat Street construction costs out beyond FY 2025.
10. Jim Windham suggested having Keck & Wood review plans for next sidewalk projects before construction begins to see if there are other streetlight options. Some dissatisfaction was expressed concerning the streetlights already installed on the north end of Emory Street.
11. Mayor Eady expressed the need to plan for stormwater improvements on a schedule in the Capital budget each year. The CIP includes \$50,000 for each year. Cost of the stormwater annual report should come out of the Operating budget. Bill Andrew mentioned that most, if not all of the pipe in Oxford lacks head walls and wing walls. The type and size of pipe currently installed is inadequate. Mr. Andrew suggested adding a stormwater utility to the City. Erik Oliver suggested increasing the FY 2025 amount to \$150,000. Jim Windham suggested \$100,000 pending more details about needs.
12. Increase speed humps to six (6) at \$6,400 each.
13. More justification needed for F150 requested by Jody Reid. Why is F150 needed? Why not a smaller truck? Why is a replacement vehicle needed with City going to smart meters?
14. Justification needed for small bucket truck.
15. Leave \$250,000 for power system upgrades. This was for the defunct solar project. Erik Oliver suggested possibly using this for land acquisition and include a line item each year for land acquisitions.
16. Add GEFA Sinking Fund balance to sources of funding.
17. Add \$250,000 for water line replacement in FY 2025.
18. Mayor Eady asked Chief Anglin to plan out his Capital needs for the Public Safety portion of the SPLOST 2023 referendum total budget (\$250,000)
19. Include replacement of carpeting in Police Department for \$17,000 in FY 2025 using SPLOST 2023 Public Safety funds.
20. Space needs assessment needed for whole building, not just interview room for Police Department.

### **3. Other Business**

### **4. Work Session Meeting Review**

5. **Executive Session**

None.

6. **Adjourn**

Mayor Eady adjourned the meeting at 11:55 a.m.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Marcia Brooks". The signature is written in a cursive, flowing style.

Marcia Brooks  
City Clerk/Treasurer